JSPM's
Jayawantrao Sawant College of Engineering
Hadapsar, Pune-28.

MCA Department

" Workshop on IBM Skills Build- JOB APPLICATION ESSENTIALS"

by

Miss. Gayatri Ballal

Venue: 'VC hall'. JSCOE MCA Department ,

3rd Floor, 'A' Building

Date : 7th oct 2024

Time: 10:45 AM to 12:45 PM

JAYAWANT SHIKSHAN PRASARAK MANDAL'S

Jayawantrao Sawant College of Engineering

MCA Department

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Organizing

IBM Skills Build-

"JOB APPLICATION ESSENTIALS"

Resource Person: Miss. Gayatri Ballal
Trainer
Pratham InfoTech Foundation.

Co-ordinator: Prof. More Rutuja

Date: 7th Oct 2024 Time: 10:45 AM to 12:45 PM

Venue: JSCOE MCA Department 3rd Floor 'A' Building Hadapsar, Pune-28

: Patrons :

Hon. G. T. Sawant	Dr. Sanjay Sawant	Dr. V. A. Bugade	Dr. R. D. Kanphade	Prof. Swayam Shah	Prof. Indrani More
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JSPM's
Jayawantrao Sawant College of Engineering
Department of MCA
S. No. 58, Handewadi Road, Hadapsar, Pune-28.

A Report on

"Workshop on IBM Skills Build- JOB APPLICATION ESSENTIALS"

by

Miss Gaytri Ballal
Institutional Partnership Program fellow
Pratham InfoTech Foundation.

Organized by

MCA Department

Report Prepared by:
Prof..Rutuja More
Asst. Prof. MCA Department

Prof. Rutuja More
Activity Co-Ordinator

Prof. Swayam Shah
HOD MCA Department

Jayawantrao Sawant College of Engineering ★ Head MCA Department ★ Hadapsar, Pune-28.

Dr. Rajendra Kanphade
Principal
JSCOE Hadapsar, Pune

PRINCIPAL
J.S.P.M.'s. Jayawantrao Sawant
College of Engineering, Pune-28

	:	7th Oct 2024
nue	:	VC hall. JSCOE, MCA Department
Mode of Conduct	:	Offline
Resource Person	:	Miss.Gaytri Balll ,Pratham InfoTech Foundation ,Pune
Duration	:	One Day
Event Coordinator:	:	Prof. Rutuja More Asst. Prof. MCA Department

About the Activity:

The workshop will cover with practical a range of topics, including professional skills, interview skills, Artificial Intelligence, Fundamentals of IT, employability skills and **job search strategies.**

Workshop Agenda :

1. **Professional skills:**
   - Verbal and Written Communication ..
   - Time Management and Organization.
   - Technical Skills.
   - Collaboration and Teamwork
2. **Fundamentals of IT:**
   - Introduction to IT.
   - Hardware Components
   - Data Management and Databases and Emerging Technologies in IT
3. **Defining Career Goals::**
   - Leveraging Online Job Portals.
   - Leveraging Online Job Portals data types.
   - Operators and expressions.

4. **Using Social Media for Job Search**
    - LinkedIn Profile Optimization
    - Personal Branding:
    - Job-Related Groups Job-Related Groups.
5. **Self-Assessment and Goal Setting:**
    - Skills Inventory.
    - Career Goals.
6. **Resume and Cover Letter Customization:**
    - Tailored Applications.
    - Keywords and ATS
7. **Online Job Boards and Company Websites:**
    - Job Portals.
    - Company Websites.
    - Executing SQL queries from PHP.
8. **Leveraging Recruiters and Agencies:**
    - Recruitment Agencies.
    - LinkedIn Outreach.

Throughout the workshop, students works on practical exercises to reinforce their learning. The workshop include Q&A sessions, group discussions, and Resume build to enhance understanding and collaboration among participants. Total ~~38~~ students were participated in this Workshop.

Objectives of Workshop:

Objectives of Hands on" **Workshop on IBM Skills Build- JOB APPLICATION ESSENTIALS"** has the following objectives

- **Understand the structure of an effective resume** and learn how to tailor it for specific job applications.
- **Create impactful cover letters** that align with job descriptions and company culture.
- **Navigate Applicant Tracking Systems (ATS)** by using the right keywords and formatting techniques in resumes and applications..
- **Prepare for interviews** with practical tips on answering common and behavioral questions..
- **Build a professional online presence** on platforms like LinkedIn to support job applications and networking..
- **Develop a follow-up strategy** post-application to increase the chances of landing interviews and job offers..

Workshop on IBM Skills Build-
" JOB APPLICATION ESSENTIALS":

Workshops Resource person delivering the session

Hands on Sessions of the Workshop

MCA Dept. staff with workshop's resource person

JSPM's

Jayawantrao Sawant College of Engineering

MCA Department

A.Y. 2024-2025

MCA I Sem

IBM Skil build -Job Application Essentials

Roll No	Name of Student	Sign
1	ATHANIKAR SOMESH SANTOSH	
2	BAKRE SIDDHESH PRASANNA	
3	BELKAR PRAVESH SAHEBRAO	
4	BHAVAR DHANANJAY BABASAHEB	
5	BHOITE SIDDHI SUNIL	
6	BHOSALE CHAITRALI SANJAY	
7	BHUJANG SAKSHI SHIVAJI	
8	BIGHOT ROHIT GORAKH	
9	BIRAJDAR MUSKAN SALIM	
10	BISEN MRUNALI YADORAO	
11	CHANDEL SAVI JAGMOHAN	
12	CHAVAN GHANSHYAM MADHUSUDAN	
13	CHAVAN RITESH SHIVAJI	
14	CHAVANKE AMBADAS RUSHIKESH	
15	DAHAKE YASH RAJESH	
16	DAHATONDE JAYESH VASANT	
17	DAHE SANJANA VIJAY	
18	DAVHALE GANESH RAMESHWAR	
19	DESAI OMKAR ARUN	
20	DESHMUKH AKSHADA HAMBIRRAO	
21	DEVKAR NIKITA NANASAHEB	
22	DEVKAR YASH VIJAYKUMAR	
23	GATLEWAR PRUTHA UMESH	
24	GHADGE VAISHNAVI SANTOSH	
25	GHOLAP ROHIT MAHENDRA	
26	GULHANE SHIVANI ASHOK	
27	JADHAV TUSHAR BALASO	
28	JOGDAND SNEHA RAMBHAU	
29	JOSHI GAURI SHAILESH	
30	KACHARE RHISHIKESH SHANKAR	
31	KALE KAVITA BHIVA	
32	KAMBLE NIKHIL SURYAKANT	

33	KANADE RUTUJA MAHALING	
34	KHAPATE SANDESH RAM	
35	KULKARNI DNYANESHWAR ASHOK	
36	LIGADE JEEVAN JAGNNATH	
37	MAGAR HARSH SUBHASH	
38	MALI MANSI CHANDRAKANT	
39	MALI SAURABH DATTATRAY	
40	MANE NIKITA RAMCHANDRA	
41	MOKASHI DIPTI JITENDRA	
42	NALE YOGESH BAPU	
43	NIPANE SHARAYU SUNIL	
44	PANCHAL VISHAL SATISH	
45	PATIL SHEKHAR KESHAV	
46	PATIL AVISHKAR VIKRAM	
47	PHADATARE TEJASWI DHANAJI	
48	POKHARKAR SIDDHESH BHARAT	
49	RATHOD GANESH NAMDEV	
50	SADAPHULE HRUTIK DNYANESHWAR	
51	SAGVEKAR PANKAJ MANGESH	
52	SATHE SUDARSHAN NAVNATH	
53	SAVAL ASHISH DASHRATH	
54	SAWANT AKASH VISHNU	
55	SHAIKH TABASSUM AYUB	
56	SHAIKH RUZAN UMAR	
57	SHINDE GAURAV RAVINDRA	
58	SHINDE PRANJALI POPAT	
59	SHRIMAN SAVITA SANTOSH	
60	SRIHARSHINI MANDA	
61	TAMHANE ROHAN KANTILAL	
62	TAPKIR SHUBHAM ANIL	
63	TIWARI ABHIJEET HARERAM	
64	VINASHREE MESHRAM	
65	VYAVHARE VAISHNAVI ASHOKRAO	
66	WATHORE SAKSHI GANPATRAO	
67	ZODGE OMKAR NARAYAN	